OVERVIEW OF THE 2020 INFOZONE

In 1999 the InfoZone was introduced into the Wheel Rail Interaction Conference. The concept of the InfoZone was to bridge the gap between the “rail” and the “wheel” professionals through contact in a dynamic and interactive learning environment. The InfoZone received enthusiastic reviews from both the seminar attendees and the InfoZone Partners. The InfoZone has become a permanent integrated extension of the content provided in the seminar sessions. Each sponsoring company in the InfoZone becomes our “Partner” in providing the high-quality educational information our attendees have come to expect from the annual Wheel Rail Interaction Conference.

Marketing opportunities for 2020!
The ExpoZone is our on-site marketing area available to InfoZone Partners and Seminar Sponsors. Introduced in 2009, it is designed to offer maximum exposure at the 2020 Conference.

- The ExpoZone is a dedicated “sales” vehicle designed to complement and extend the “learning” experience presented in the InfoZone.
- Full Page ad in Trains Magazine promoting InfoZone partners.

Note: InfoZone rooms are assigned on a first-come basis. Please complete the attached forms and send payment in full as soon as possible to request a specific InfoZone room.
Each InfoZone Partner will have a private, dedicated room (see floor plan diagram and room sizes on page 1) in which to set up your presentation. The InfoZone Partners will have the opportunity to address participants as they attend your InfoZone sessions. There will be three InfoZone sessions integrated into the Heavy Haul seminar schedule. Each of the three InfoZone sessions will be divided into two 25-minute interactive individual “Zone” presentations. During each of these interactive presentations, the InfoZone Partner will speak with a group of approximately 25 attendees. The three InfoZone sessions will occur at scheduled times during the two-day seminar. By the end of the seminar, InfoZone Partners will have made six 25-minute presentations (two per scheduled session) and will have had the opportunity to present to every seminar attendee in their InfoZone.

The presentations made by the InfoZone Partners should be designed to give each small group insight into the product or service that is the specialty of the presenting company. The goal is to achieve “understanding” not “sales”. The attendees in each group may come from either the track or the mechanical side of the business and may have little or no knowledge of your particular specialty. From its inception, the goal of the annual Wheel Rail Interaction Conference has been to promote broader understanding of the “total picture” involving the dynamic interaction between the vehicles and the track. Each 25-minute “Zone” presentation should consist of a 15- to 20-minute talk followed by a 5- to 10-minute question and answer period. In past years, many of our InfoZone Partners have reported that the question and answer time proves extremely valuable as it provides “grass-roots insight” into market perception of their product or service.

Your InfoZone will be yours to design as you see fit. In the evening hours you may turn your InfoZone into a “Hospitality Suite”. You will have the option to order food and beverage to your InfoZone room and entertain prospective customers.

Each InfoZone Partner can have a maximum of four “Zone” staff members. Two staff members will be exempt from the full 3-day seminar registration fee of $1,600. These two staff members will be eligible to participate in all Principles Course and Heavy Haul Seminar sessions and social events. Additional staff will be required to pay the registration fee for the Events which they will attend.

InfoZone Partners Publicity

• **Pre-Event Publicity includes:** 1) Logo and link on the Wheel Rail Seminars web site receiving a great deal of attention from people all over the world, 2) email campaign to over 10,000 Wheel Rail Seminars subscribers, 3) email blast to over 100,000 *Trains* magazine subscribers announcing the introduction of the InfoZone Partners.

• **At-The-Event Publicity includes:** 1) InfoZone Partner appreciation signs spotlighting our InfoZone Companies will be placed in the InfoZone area, 2) Your company name and logo will be included in the Heavy Haul Seminar Pocket Agenda. 3) Opportunity to address each Heavy Haul attendee through the InfoZone. 4) On-screen marketing during breaks in General Session Room featuring your supplied 3-slide sequence, 5) Sponsorship credit for the popular Ticket To Knowledge drawing at the conclusion of the seminar, 6) ExpoZone marketing opportunities at the Heavy Haul and Principles Course!

• **Post-Event Publicity includes:** 1) InfoZone Partner appreciation in our follow-up email campaign to over 10,000 Wheel Rail Seminars Subscribers, 2) Logo and link on the Session download pages for the Principles Course and Heavy Haul Seminar. These pages are visited by attendees following the seminar in order to download the presenter bios, session content, attendee lists, etc.

**2020 InfoZone Pricing**

The fee for participation in the 2020 InfoZone is $7,500 (US Dollars). This fee includes the InfoZone benefits detailed above, along with select ExpoZone benefits. If you have any questions at all, please do not hesitate to contact us. We are very excited about the continued success of the InfoZone and the ExpoZone. It is a unique opportunity to disseminate information about your products and services that will lead to a greater understanding of their place in the overall interaction of vehicles, locomotives, and track. You will come into contact with people whom you may otherwise not have the opportunity to meet. The InfoZone, combined with the ExpoZone is the place to promote your products and or services.

This InfoZone Kit includes everything you need to sign up your organization for one of only six official InfoZone positions available. Thank you for your interest in the InfoZone!

Questions on becoming an InfoZone Partner call: Brandon Koenig at 847-808-1818 or email brandon@wheel-rail-seminars.com.
INFOZONE LETTER OF COMMITMENT

To confirm your participation and request a specific InfoZone room, complete this Letter of Commitment and send along with payment in full to:
Wheel Rail Seminars, 160 Lexington Drive, Ste. A, Buffalo Grove, IL 60089
*Assignment to the InfoZones will be done on a first-come basis determined by when your payment is received.

Commitment letter and $7,500 payment in full should be sent in as soon as possible to confirm your spot in the InfoZone.

($500 discount if payment is received by December 31, 2019)

Our company will participate as an InfoZone Partner.

Please choose one of the following:
□ Enclosing a $7,500 check to hold our place in the InfoZone

□ Paying InfoZone Partner Fee by Credit Card* - additional 3% transaction fee applies.

Please Check One □ Visa □ Mastercard □ American Express □ Discover

Cardholder’s Name (type or print clearly) ___________________________ Credit Card Number ___________________________

Cardholder’s Signature ___________________________ Expiration Date ___________________________ 3-digit security number ___________________________

(found on back of card)

Room Request: 1st Choice ___________ 2nd Choice ___________ 3rd Choice ___________

Oxford - 730 sq. ft., Prince of Wales - 1,300 sq. ft., Balmoral - 1,610 sq. ft., Windsor - 520 sq. ft.,
Tennyson - 700 sq. ft., Cavendish - 700 sq. ft. See InfoZone Room diagram on page 1 of this document.

Name (please print) ___________________________ Title ___________________________

Company Name ___________________________ Date ___________________________

Billing Address ____________________________

Telephone ___________________________ E-mail ___________________________

Authorized Signature ___________________________

Topic(s) to be presented ___________________________
INFOZONE ROOM DESCRIPTION

INFOZONE ROOM SET-UP TIME: Wednesday, April 29, 2020: 3:00 PM - 5:30 PM

Your InfoZone will consist of a private room that you can design as you see fit. You will have 25 - 30 chairs lined up in theater fashion and (1) 6’ x 30” table will be supplied.

There will be one power strip consisting of four receptacles for power. The power will be limited to one 20-amp circuit and 110 volts. Your InfoZone screen will be provided as part of your Partner fee.

The Hotel can accommodate any of your special needs that are not included in the Zone package. This would include additional power needs above the provided 20-amp circuit, telephone lines, projector, and other audio-visual requirements. Contact our Audio Visual vendor directly for these requests (see below). Submit your AV order no later than Friday April 10, 2020.

Please find our AV vendor information below:

Carey Smolensky Productions
160 Lexington Drive
Suite A
Buffalo Grove, IL 60089

AV Contact: Brent Stringfield
847-808-1500
brent@cspworldwide.com

If you are sending any InfoZone or ExpoZone materials to the hotel, please use the address below. Specify the person from your organization who will be collecting the materials at the hotel. Drayage charges will apply for handling your materials and getting them to your room.

Hyatt Regency Vancouver
655 Burrard Street
Vancouver, BC, Canada V6C 2R7

Hold for WRI’ 20 (April 28-May 1, 2020))
INFOZONE PARTNER INFORMATION SHEET

InfoZone Partner Company Name as it will appear on InfoZone promotion

Company Name (PLEASE TYPE OR PRINT CLEARLY)

InfoZone Staff Members
(Please attach InfoZone Registration Forms)

1. FREE seminar registration

2. FREE seminar registration

3. PAID seminar registration

4. PAID seminar registration

Questions? Call Brandon Koenig at 847-808-1818 or email to: brandon@wheel-rail-seminars.com
2020 INFOZONE STAFF REGISTRATION FORM

If paying registration fee by check, this form must be mailed. Credit card payment may be faxed/ emailed
Payment must accompany registration. Make check or money order payable to “Wheel Rail Seminars”

Complimentary Registration?  ☐ Yes  ☐ No  (Two complementary registrations per InfoZone organization)

Mail to:  Wheel Rail Seminars
         160 Lexington Drive, Ste. A,  
         Buffalo Grove, IL 60089

Fax to:  Wheel Rail Seminars
         847-808-1551

Registration for additional InfoZone staff is at the standard rate

Name (as it will appear on name badge) PLEASE TYPE OR PRINT CLEARLY

Title

Firm/Organization

Address

City  State/Province  Zip/Postal Code

Phone  e-mail

CREDIT CARD PAYMENT SECTION

Please Check One:  ☐ Visa  ☐ Mastercard  ☐ American Express  ☐ Discover

Cardholder’s Name (type or print clearly)  Credit Card Number

Cardholder’s Signature  Expiration Date  3-digit security number
(found on back of card)

Hotel Reservations:  See the attached hotel information.
Refund Policy:  We will refund 70% of registration fee if we receive notification by 3/15/2020.

Questions?  Call Brandon Koenig at 847-808-1818 or email to:  brandon@wheel-rail-seminars.com
HOTEL RESERVATION FORM

This completed form must be received by Thursday, April 2, 2020
If paying Room Guarantee by check ($279 CAD payable to the Hyatt Regency Vancouver),
this form must be mailed.

Online: Go to www.wheel-rail-seminars.com, click on the “Hotel” link
Mail to: Wheel Rail Seminars, 160 Lexington Drive, Ste. A, Buffalo Grove, IL 60089
Fax to: Wheel Rail Seminars, 847-808-1551

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ROOM RATES: Single $279 CAD + 17.5% Taxes per room per night • Double $279 CAD + 17.5% Taxes

ROOM TYPE:  
- Single Occupancy/One Person  
- Double Occupancy/Two Persons  
- Triple Occupancy/Three Persons

SPECIAL REQUESTS:  
- King Bed  
- Double Room/Two Beds  
- Handicap Accessible  
  All rooms are non-smoking

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DEPOSIT/GUARANTEE SECTION

Each Room must be guaranteed either by credit card or check payable to
Hyatt Regency Vancouver for $279 CAD

- Check  
- Money Order  
- Visa  
- Mastercard  
- American Express  
- Discover

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INFOZONE DATES TO REMEMBER

ASAP $7,500 ($7,000 if received on or prior to December 31, 2019)

3/16/2020 Your InfoZone Information Sheet and Staff Registration Forms are due.

3/16/2020 High resolution electronic file of camera-ready color artwork for your company logo must reach the office of Wheel Rail Seminars.

4/2/2020 3-slide series for on-screen display in the session room is due.

4/2/2020 Your InfoZone presentation must be received by Wheel Rail Seminars for approval. You are responsible for any final copies to be distributed in your Zone. You will need approximately 250 sets.

4/2/2020 Hotel Reservation Forms for each InfoZone staff member must be faxed or mailed.

4/2/2020 Our AV Vendor must receive requests for additional equipment - see InfoZone Room Description page.

4/29/2020 5:30pm meeting for InfoZone Staff Members

Wheel Rail Seminars mailing address:
160 Lexington Drive, Ste. A, Buffalo Grove, IL 60089

Questions? Call Brandon Koenig at 847-808-1818 or email to: brandon@wheel-rail-seminars.com